



Canadian Institute of Forestry
Institut forestier du Canada

Rocky Mountain Section 2018-2019
Annual General Meeting
April 23, 2019
Edmonton Coast Plaza Valley Ballroom
6:00 PM
10155 105 St NW

Year-End Report

Director's Report, Dan Wilkinson

Membership

As of April 2019, there are currently 1480 members in the CIF/IFC National database; total membership has in recent years declined.

The CIF/IFC wishes to have Sections take on an increasing role in recruiting corporate membership. CIF has a number of national committees such as Strategic Direction and Membership to address the vision of the CIF and issues surrounding membership recruitment and retention.

Total CIF Membership comprising Active, Retired, Students	
Year	Total Members
2014	2200
2015	2356
2016	2015
2017	1726
2018	1577
2019	1480

Institute Financials

The financial position is positive on the basis of several contracts that National has taken on. Focus on student and women in forestry issues (\$1.1 million budget).

National Strategic Directions

Silver Ring support is still a significant unresolved issue.

Attracting/maintaining young professionals.

Brand refresh taskforce underway- quarterly media and events newsletter being developed.

Chronicle continues but only scientific. A refresh of chronicle oversight needed

Strategic Planning Committee and Report

Working to put together a 2018-2022 strategy development and SWOT Analysis

Consultant focusing on national structure and function and BOD roles and responsibilities.

(Nothing shared yet)

Awards nominations underway for 2019 AGM

Calls for nominations 2nd VP soon-

Last year's resolutions were withdrawn in light of the Strategic initiatives.

Strategic Plan

At the National Board meeting in Ottawa, the Board of Directors updated the Institutes five-year strategic plan and committed to a number of annual activities that are linked to achieving our long term strategic objectives. The five high level goals that continue to drive our strategic plan are as follows:

- Provide value for members
- Ensure financial stability of the CIF
- Promote Professionalism
- Achieve National and International Profile
- Promote forestry awareness, public outreach

Since 2016, RMS has aligned its local strategic plan with the CIF-IFC National Strategic Plan. The incoming council will endeavor to finalize and implement this plan. This is still on going as of April, 2019.

National Personnel

Dana Collins, *Executive Director*

Kerry Spencer, *Admin Coordinator - out of the National Office.*

Natasha Machado, *Extension Forester - started in September 2016.*

Jordan Macmillan, *Technical Extension Forester - officially started this week*

Brian Batchelor, *Director of CIF-SEEK Finances*

National Executive Members:

Colin Carroll - *President*

Luc M. Rainville – *First Vice President*

Richard Dominy – *Second Vice President*

Alex Drummond- *Past President*

The Forestry Chronicle

The Forestry Chronicle is the science publishing arm of the CIF-IFC. Continuing challenges with the Chronicle are the lack of manuscripts. The Chronicle is now an on-line publication. The Chronicle comes out 4 times a year.

Communications

The CIF National Facebook Site has 2011 members. @CIF_IFC Twitter now has 2483 followers. The magazine, 'Success Stories from Canadian Forests. Volume 3 is online. Visit <http://www.cif-ifc.org/wp-content/uploads/2016/04/CIF-Success-Stories-From-Canadian-Forests-Volume3-8.5x11-WEB-min.pdf>

National Awards

National Award Nominations are being solicited; June 1, 2019 is the submission deadline - all members and sections are encouraged to submit nominations in all categories. Nomination forms are on the website. It is anticipated RMS will be making a 2019 nomination for the Jim Kitz award. *Prince of Wales Forest Leadership Award* – no competition was run in 2019.

National AGMs

The 2019 National AGM and Conference being held in Pembroke, Ontario, Oct. 6-9, 2019. The theme of the conference is *River through the Pines: Still flowing...Still growing*. The 110th AGM Report on technical sessions of the Grande Prairie conference can be found here <http://www.cif-ifc.org/2018-conference-presentations/>. The RMS and the forestry community of Alberta can be proud of the success of this conference.

Other

National looks to re-invigorate the membership committee. It will remain as a standing committee, chaired by the Past President.

The primary focus of the committee is on retention of current members and then long-term ways to increase membership. The committee wants to understand current membership and membership trends, and develop strategies for membership retention and recruitment.

Committee consists of: Alex Drummond, Doug Reid, Vicki Gauthier, Jocelin Teron, Sean Greene, Ed Morrice, Nicholas Dormaar, and Brian Boswell.

The first step was to conduct a membership analysis which looked at trends throughout the country and within each section with a specific focus on demographics.

The Second step saw a survey sent to all current active members. The survey looked to measure membership loyalty, and perceived value and benefits of current members.

We are looking for more concrete data and discussions at the 2019 AGM.

Message from the Chair, Victor Lieffers

Besides the usual functioning of the CIF-RMS this year, the Section took on two major challenges that took considerable energy and time:

1) The Section hosted the National AGM in Grande Prairie, September 2018. We produced two days technical sessions and a day of field trips. There were over 300 registered delegates and the meeting made money for both CIF National and the Rocky Mountain Section.

We want to thank all of the folks who made this event possible, especially Dan Wilkinson (Meeting Chair), Jeff Renton (Technical Program Chair), Fran Hanington (Logistics), Marty O'Byrne (Special Events), Teresa Stokes (Forests without Borders), Dieter Kuhnke (Awards). The hard work of JP, Bielech, Pat Wearmouth, Gillian Stauffer, Emma Farnham, Doug, Kulba, Brad Pinno, Dave Beck, Jennifer Hodge, Kelly Burke was instrumental to the success of this event. We thank the support of CIF National who were major contributors to the logistics, particularly Jen Allen, Dana Collins, Alex Drummond, Colin Carrol, Ronnie Huang, Natasha Machado. Other important contributors were RMS Council members (Vic Lieffers, Julie Steinke, Nathan Lauer, Ron Hall, Jim Stewart, and Jordan Sykes who filled in the gaps where needed). If anyone is overlooked, we apologize for the oversight.

We particularly thank the Alberta delegates and the 20 sponsors including; The City of Grande Prairie, Alberta Forest Products Association and most of the major forest companies in Alberta for their sponsorship support of this event! Our Platinum Sponsors were Alberta Government, Forest Improvement Association and WOLF.

The University of Alberta team won the Student Quiz Bowl and the NAIT team came in second. We should be proud of the strong contingent of student from Alberta!

2) Council (and especially Jordan Sykes) worked hard to create a modern CIF-RMS website (authorized at the 2017 AGM). This web site provided us with an opportunity to consider the past and the future of the CIF-RMS. We were also able to develop a strategic statement for the RMS with the main theme of 'providing values to RMS members'. We plan to demonstrate the beta version of the web site at the 18-19 CIF-RMS AGM.

We also want to thank Ron Hall and Julie Steinke for organizing our spring technical session on use of Drones for data collection in forest management and research held on April 17, 2019. The session

was attended by 100 people. Also we appreciate the collaboration of FRIAA (ALPAC, CANFOR, Millar Western, West Fraser) and the Canadian Forest Service.

We have developed an MOU with AAFMP to find areas of co-operation between our two organizations. Our second meeting on this matter will take place in May 2019.

We are in the process of planning a fall technical Session after Remembrance Day 2019. Topic will relate to First Nations in forest management.

Preparations for the 2019 meeting in Pembroke is ongoing. We hope to see strong RMS presence at the conference. Early Bird Registration will be opened soon.

We had pizza introductions to the CIF-RMS at both the UA and NAIT. We also hosted the Chili cook-off competition for both UA and NAIT students. In the fall of 2019, we likely will place more energy into the Quiz bowl night as a key student engagement event. We are also planning student mentoring opportunities linked to our CIF-RMS website.

Council transition

This year we say goodbye to Dan Wilkinson (outgoing Director). Dan is a longtime supporter of the Rocky Mountain Section and he stepped in to take on the enormous task of leading the HAMPCO team in 2018. His steady leadership peppered with humour and were critical to the success of this event.

We thank the graduating student members of Bailey Robinson and Josh Bathford.

Theresa Stokes is stepping down as representative from Forests without Borders. Thanks to all the outgoing counsellors for their efforts and contributions.

Congratulations to our award recipients.

Thank you for the privilege of being able to serve the Institute and Rocky Mountain Section this year.

Thanks to the membership and council for their hard work this past year. Thanks especially to the executive committee (Dan Wilkinson, and Ron Hall) for their support. I look forward to serving as Director in 2019-2020 and helping out where needed.

RMS Council Committee Reports:

Technical Program Committee

Ron Hall, Julie Steinke and Nathan Lauer

Summary

Besides the AGM in Grande Prairie a technical Session was provided April 2019.

'Getting technical data from UAVs (drones) or terrestrial laser scanners'

A diverse lineup of speakers from government and academia shared their expertise. This session was supported from FRIAA funds (ALPAC, CANFOR, Millar Western, West Fraser) and the CFS.

Planning for a fall session on Indigenous people in forest management is ongoing and likely to be held after Remembrance Day of 2019.

Future Technical Programs

We expect much more collaboration with AAFMP in the planning and delivery of Technical Sessions.

Technical Program Delivery

Technical program delivery is a team and partnership initiative; hence, Council encourages CIF-RMS members to submit ideas for technical programs. Many of the Technical Session programs are developed by people outside of Council, with organizational and logistical support provided by the Technical Program Committee.

CIF-RMS Position on Soliciting and Accepting Sponsorship Funding

Membership Committee

Ron Hall Julie Steinke, Nathan Lauer

This year the committee made personal contacts with members who are declined to renew membership. This was helpful in returning about half of these lapsed members back to the RMS but despite this considerable effort membership continues to decline.

We also have worked with CIF-IFC National to do a more consistent job on maintaining an up-to-date RMS membership list and remind late renewals. CIF-National has more resources to do this type of work.

Membership Updates

The table below shows the membership numbers as of April 2019. All members in arrears are less than a year behind in payment. A national membership committee has been struck to examine the reasons behind declining membership in the last few years.

RMS currently has 11 corporate members.

Year end	Active	Retired	Associate	Student	Arrears	Total members
April 2013	325	27	0	97	63	449
April 2014	308	25	1	92	168	426
April 2015	281	20	1	93	133	395
April 2016	273	21	0	121	40	415
April 2017	236	27	0	56	99	319
April 2018	217	27	0	43	59	346
April 2019	191	26	0	27	60	304

Awards Committee

Dieter Kuhnke

The Awards Committee approached the RMS membership again this year for Tree of Life nominees in a bid to make the nomination process more transparent and inclusive. Two very deserving nominees came out of this process. The RMS has had ten out of 27 recipients across the country over the last five years.

Other award highlights are:

- Mellissa Gauchier of NAIT receiving the RMS Aboriginal Student bursary, an endowed scholarship established through the generous contribution of an anonymous donor.
- CIF-RMS Book Prize (NAIT) awarded to TBD, last year was Annette Bugnet.
- CIF-RMS First Year Bursary (NAIT) awarded to Annette Penner.
- CIF Gold Medal (NAIT) TBD, last year was Annette Bugnet.
- CIF-RMS Field Camp Prize (U of A) awarded to TBD.

- CIF-RMS prize (U of A) awarded to Ming Cao.
- CIF Gold Medal (U of A) recipient to be awarded in June to Gillian Stauffer. Last year's award recipient Wilson Shilis.

Tree of Life Awards (RMS)

Lorne West

Diana Boylen

Notable National awards were:

Peter Murphy – Fellow of the Institute – CIF National.

Mike Flannigan – Scientific Achievement Award

Gillian Stauffer – Schlich Memorial Award

Keith McClain - New member of the Golden Year Club

Treasurers Financial Report

Todd Nash Treasurer

2017/18 RMS Budget Review (this was not ratified at the 2017-18 AGM):

The 2017/18 financial statements for RMS are being distributed at the AGM.

The budget is complicated by the fact that HAMPCO costs were often intertwined with the RMS accounts.

2017/18 RMS Budget Review

This budget will be presented at the AGM.

Overview:

We took on a more consistent accounting platform in 2019, where income and expenditures are tracked uniformly Council continues specified spending for and tracking of each student event GIC matured and postponed reinvesting to ensure coverage of 2018 AGM and conference –if required to cover any deficit arising from the conference.

\$17,219.57 was generated for RMS from the Grande Prairie AGM. CIF-IFC National received \$53,878 revenue from this event.

The spring Technical session will have raised ~\$7000 when all of the details are finalized. Major investments in 2019 were \$3000 to both UA and NAIT students to support their student activities, to our knowledge this was spent on CIF- Silver Rings at graduation. Council has committed to do the same in 2020. After this time, we hope to gather funds from other sources for support of the Silver Ring program.

CIF -RMS Balance Sheet as of April 18, 2019			
Assets			
	2019	2018	
Current Assets			
Investment Accounts (GIC)	9,229.47	9,183.30	
HAMPCO Account	-	(138.33)	
Chequing Bank Account	74,361.96	63,475.08	
Total Cash	\$ 83,591.43	\$ 72,520.05	
Accounts Receivable	2,000.00	2,000.00	
Total Receivable	\$ 2,000.00	\$ 2,000.00	
Total Current Assets	\$ 85,591.43	\$ 74,520.05	
Total Assets	\$ 85,591.43	\$ 74,520.05	
Liabilities			
Due to FWB	397.50	-	
Accounts Payable	-	-	
Total Liabilities	\$ 397.50	\$ -	
Equity			
Retained Earning - Previous Year	74,520.05	71,779.58	
Current Earnings	10,673.88	2,740.47	
Total Equity	\$ 85,193.93	\$ 74,520.05	
Total Liabilities and Equity	\$ 85,591.43	\$ 74,520.05	
Notes:			
All bank accounts have been combined into one. Please note that the following amounts are now held in the operating account:			
1. \$800 set aside for Student Events			
2. \$1,273.97 for Forest Without Borders			
Balance sheet includes AGM Surplus Share transferred from national of \$17,219.57			
Balance sheet does not include financial results of the Spring 2019 technical session			

A budget deficit is projected in 2019-20 because of the \$6000 transfer of monies to students. After next year, we hope to have this funding derived from other sources.

RMS Proposed 2019 - 2020 Budget	
Revenue	
Membership Dues	\$ 4,100.00
Technical Sessions	\$ 12,000.00
Student Events	\$ 900.00
Interest	\$ 200.00
Total Revenues	\$ 17,200.00
Expenses	
Bank Service Charges	\$ 50.00
Accounting and Legal	
Office Expenses (postage)	\$ 50.00
Technical Sessions Fundraisers (costs)	\$ 2,000.00
Travel (Director, Chair, Council)	\$ 500.00
Council Meeting Expenses	\$ 600.00
RMS AGM Costs	\$ 700.00
Other Donations, Awards (AB Envirothon, etc.)	\$ 500.00
National AGM Participation	\$ 2,000.00
Post Secondary Awards (UofA / NAIT Prizes)	\$ 1,000.00
Student Activities - Pop and Pizza	\$ 600.00
Student Activities - Chili and Beer	\$ 800.00
Student Activities - Quiz Bowl	\$ 2,000.00
Student Activities - Donations - CONFOR / NAIT	\$ 1,700.00
Student Activities - U of A / NAIT Graduation	\$ 6,000.00
FILS sponsorship, U of A	\$ 500.00
Misc (Award frames, Gifts)	\$ 500.00
Website Maintenance	\$ 1,000.00
Total Expenses	\$ 20,500.00
Net Income (Loss)	-\$ 3,300.00

A slight budget deficit is projected in 2019-20 because of the \$6000 transfer of monies to students. After next year, we hope to have this funding derived from other sources.

Forests without Borders – Alberta Caucus Liaison

Victor Lieffers

U of A students raised \$397? in cash donations at the fall 2018 logger sports event and the Chili-Cook-off in Jan. 2019. This money plus reserve monies of 1,274 will be transferred to FwB National for their causes.

Nomination Committee / 2019-20 RMS Council

Dan Wilkinson and Vic Lieffers

- Slate presented to Council in April 2019
- Nominations solicited from selected RMS members
- No further nominations sought from floor as Council positions filled
- The 2019-2020 slate is presented as follows:
 - Director Vic Lieffers
 - Chair Ron Hall
 - Vice Chair Amy Wotton
 - Treasurer Todd Nash
 - Councilor Nicole Luchanski
 - Councilor Jordan Sykes
 - Councilor Jim Stewart
 - Councilor Julie Steinke
 - Councilor Dieter Kuhnke
 - Councilor Nathan Lauer
 - Councilor Emma Farnham
 - Councilor Liz Gomes
 - Student Reps TBD Fall 2019

Outgoing members of council:

- Dan Wilkinson Director

Outgoing student representatives:

- Bailey Robinson U of A and Josh Bashford NAIT