

**2019-2020**  
**CIF – Rocky Mountain Section**  
**Annual General Meeting Minutes**  
**April 30<sup>th</sup>, 2020 7:00 – 8:15 pm**  
**Skype**

**1. Call to order**

- Meeting called to order at 7:00 pm by Rocky Mountain Section (RMS) Chair Ron Hall.
- 41 members were present and quorum was verified at start of the meeting. This was a larger response than what recent in-person events has been.
- AGM proceedings recorded by Julie Steinke, reviewed and edited by Ron Hall, Vic Liefvers and Amy Wotton.

**2. Motion to review and approve 2020 AGM Agenda**

- **Motion:** That the agenda for the 2020 Annual General Meeting be approved. No objections. Carried.

**3. Motion to review and approve 2018-2019 AGM Minutes**

- **Motion:** That the minutes for the 2019 Annual General Meeting be approved. No objections. Carried.

**4. Director's Report, Vic Liefvers**

**National Membership:**

As of April 2020, there are currently 1404 members in the CIF/IFC National database; total membership has in recent years declined.

**Institute Financials:**

The CIF-IFC National has passed its 2019 audit. The financial position is positive on the basis of savings and several contracts that National has taken on (\$526,000 positive balance). There is a focus on student and women in forestry issues (\$1.1 million budget). The CIF-IFC submitted a proposal and hopes to be a player in the “plant two billion trees” federal initiative; the program is a federal government initiative that announced that two billion trees will be planted.

**National Strategic Plan:**

Highlights from the National Strategic Plan (2019-2022) include:

- Communication
- Membership
- Sustainability and capacity building

- Governance and leadership
- Education programming and service delivery

### **Membership Committee:**

The National Membership committee is currently active. A RMS council member, Julie Steinke, is on this committee. The goal of this committee is to increase membership. A number of initiatives are being considered to accomplish this, including:

- Develop best practices to support members and encourage new members.
- Annually survey members to determine needs.
- Enhance web services to members.
- Diversify membership.
- Survey non-renewing members.

### **Enhancement of the web sites:**

CIF National is proposing to revise the CIF National webpage and improve support of the individual Sections to better serve members. Details regarding what this entails and the timeline has not yet been provided by CIF National.

### **National Advocacy Committee:**

The National Advocacy committee is currently active. A RMS council member, Vic Lieffers, is on this committee. The goal of this committee is to react rapidly to topical issues, through both policy and writing papers.

### **Silver Rings:**

The Silver Ring issue is being worked on by a National committee. The Rocky Mountain Section has provided funds for our local student groups to support their connection with CIF from which they may choose to cover costs of the rings. As graduation ceremonies have been cancelled for 2020, there has been discussion from CIF National to make the 2020 Silver Ring ceremonies virtual.

There was a question from one member regarding what the issue was with the Silver Rings. The response was that this was defunded by National several years ago which resulted in several years in Alberta where students had to purchase their own Silver Rings. This had a major impact on student and early career membership. To counteract this, the RMS started an initiative to support graduating student expenses which enabled them to purchase the Silver Rings.

### **RPF Linkages - National:**

RPF linkages was supposed to be discussed at the upcoming National AGM. This topic is also part of communications within the Forest Professional Regulators of Canada where the CIF is a member. This topic is pending whether the National AGM is able to proceed in what format this fall in light of current circumstances surrounding covid-19.

### **Brand Refresh:**

There are current National initiatives to re-fresh the CIF-IFC brand. This re-brand may in part be connected to RPF linkages.

### **National Executive:**

Calls for nominations for 2<sup>nd</sup> VP will be coming soon. Any members interested in this position should feel free to submit their name.

### **Communications:**

There are currently a variety of CIF-IFC communication methods available:

- Leader magazine is available on the member page of the CIF-IFC website and is intended to be completed every six months. There is currently one issue posted online. The Leader magazine proposes to replace what The Forestry Chronicle used to have regarding section activities across Canada. However, its frequency would be insufficient to replace the former News section of The Forestry Chronicle.
- E-Lecture series are available on the member page of the CIF-IFC website and are posted weekly: <http://www.cif-ifc.org/e-lectures/> Access to past E-Lectures require member log-in access.
- The Forestry Chronicle is published quarterly but up until 2014, it was published bi-monthly. In recent years, this magazine has been losing its status as a practical technical and forest science journal. This magazine used to also contain details of Sections new and events, but that information is now provided in the Leader magazine.
- CIF National continues to maintain a Facebook Site and Twitter account

With the first issue, The Leader provided CIF News and some high-level forestry news but it didn't provide Section news. The first issue did not provide both sources of information that used to be in the Chronicle. There is a question as to just how many articles could it contain? Therefore, the RMS social media feeds (Twitter, Instagram, Facebook) could complement the Leader and the weekly AAFMP newsletter and provide more timely information on what is happening within our Section than The Leader which is proposed twice yearly.

### **National Awards:**

National Award Nominations are being solicited; June 1, 2020 is the submission deadline - all members and sections are encouraged to submit nominations in all categories. Nomination forms are available on the website.

### **National AGMs:**

The 2019 National AGM took place in Pembroke, Ontario, October 2019.

Resolutions for the 2020 National Annual General Meeting are being accepted.

The 2020 National AGM and Conference is being planned for Sault Ste. Marie, Ontario, Sept. 13-16, 2020. The theme of the conference is *Connecting Research, Policy and Practice – Making It Work*/. Given the conditions caused by Covid-19, it is not yet known if the AGM will proceed as an in-person meeting.

The 2021 National AGM will be held in Prince George, BC.

## **5. Committee Reports - Highlights**

### ***RMS Chair Report, Ron Hall***

In addition to serving as Chair, activities completed over the past year included:

- Completion of deliverables for FRIAA from April 17<sup>th</sup>, 2019 Technical Session on “Getting Spatial Information from Drones”.
- Completion and posting of CIF-RMS website. The RMS Section website has been underway for the last couple years in an effort to maintain growth on social media to keep up with the times.
- Revision of RMS Council Executive Kit to reflect updated Council structure and responsibilities.
- Co-organization of CIF Technical Session on Indigenous Consultation held on November 14<sup>th</sup>, 2019.
- CIF-RMS presentations to NAIT and U of A forestry students. These pizza introduction events are still happening at both institutes each year.

One member asked “What is the most common reason for members not renewing?” There are multiple reasons depending on career stage. Students may not renew after graduation, citing costs relative to the need to pay AAFMP fees for registration in a regulated program required for employment. Employers in past often paid for CIF member fees but now may only cover costs of AAFMP since its required for employment, unlike that for CIF. Also while there is some increase in the number of retired members, there are some retired members who choose not to renew.

### ***Technical Program Committee, Amy Wotton***

Committee members: Amy Wotton, Ron Hall, Julie Steinke, and Nathan Lauer

The RMS Section held two technical sessions during 2019:

- The Spring technical session was held on April 17<sup>th</sup>, 2019, and the topic was ‘Getting spatial information from UAVs (drones) or terrestrial laser scanners: What do you need to know’. The session was attended by 96 people and had two speaker panels. Thank you to ALPAC, CANFOR, Millar Western, and West Fraser (in support of a FRIP proposal), and the CFS for funding the digital video capture.
- The Fall technical session was held on November 14<sup>th</sup>, 2019, and the topic was ‘Indigenous consultation and forestry’. The session was attended by 100 attendees. Thank you to ALPAC, Vanderwell Contractors, Tolko Industries, and Mercer International for funding support. The Fall Technical Session registration was handled by AAFMP as the first opportunity to work together through a joint MOU between CIF and AAFMP.

PowerPoint and speaker videos for both presentations are available through our website: <https://cif-rms.org>

The Spring 2020 technical session was postponed due to COVID-19 and will occur sometime during the Fall 2020; the topic will be ‘Timber Supply’. If an in-person event is not possible, it will be turned into a virtual meeting event.

The Spring 2021 technical session is in very early stages of planning but is anticipated to be held in Slave Lake on the topic of ‘Forest Product Innovation’ to be undertaken in collaboration with a couple of forest companies.

There was a brief discussion with members regarding whether they would attend an online technical session. Answers included:

- If the topic is of interest
- If it is free and/or cost-dependent
- In normal situations no, so attendance would be covid-19 dependent
- Sitting for more than 2-3 hours might be tough
- Some suggested making it a mini-series over a week, some said the topics would need to be different enough to make it worth attending all sessions

Other comments included that inquiries at Lister Hall indicated that if social distancing restrictions are still in effect, only 40 people would be allowed in the Maple Leaf Room. Another member pointed out that CIF is well positioned to offer continuing education credits for AAFMP members during these times and this should be investigated further.

### ***Membership Committee, Julie Steinke***

Committee members: Julie Steinke, Ron Hall

The table below shows the National membership numbers up until April 2020. Membership has been declining steadily from 2200 members in 2014 to 1404 members in 2020. A national CIF Membership committee has been formed to examine the reasons behind declining membership in the last few years. The goal of this committee is to

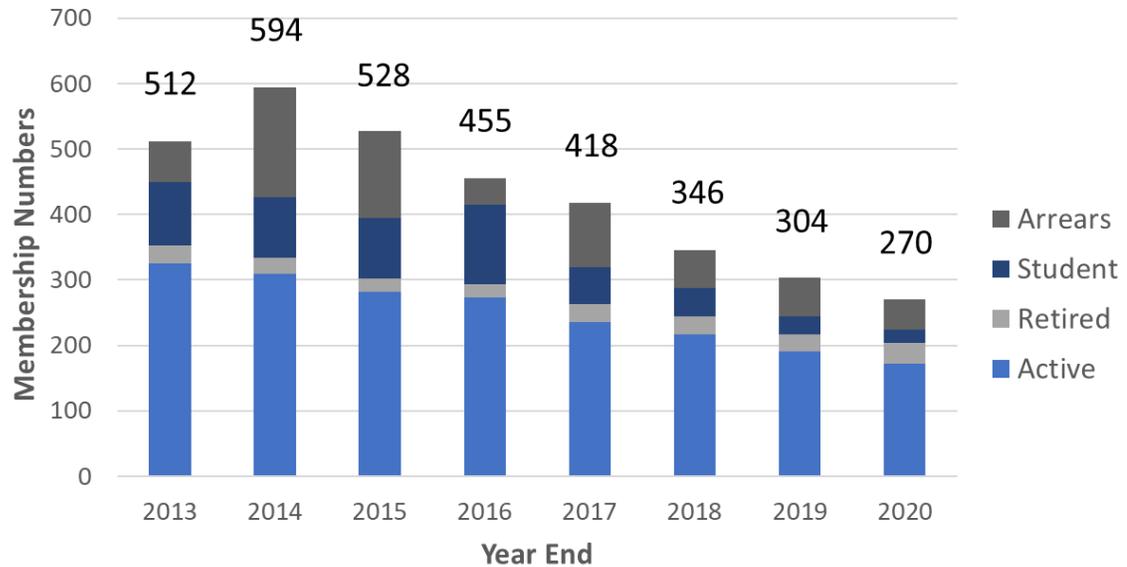
address the vision of the CIF and issues surrounding membership recruitment and retention.

<u>Year</u>	<u>Total Members</u>
2014	2200
2015	2356
2016	2015
2017	1726
2018	1577
2019	1480
2020	1404

The National Membership committee has been working on identifying what members value and have come up with six main ideas to help increase membership. These main ideas include:

- Value Statement: to increase the value proposition for all audiences including students, early-career, mid-career, late-career/retired, and non-traditional audiences.
- Member-only products and services: these could include e-lectures, job postings, networking, chat forums.
- CIF-IFC Champions at schools and mentors for early career professionals to better connect with these groups.
- Increase communications: quality, messaging, and delivery
- Fee Structure: reduce fees for students and implement a sliding scale for early-career professionals to help as these individuals begin and become established in their careers.
- Partnerships: improve relationships between CIF and professional forestry associations within each Section. RMS is already working on this and has an MOU with AAFMP.

The figure below shows the RMS membership numbers up until April 2020. All members in arrears are less than a year behind in payment. Similar to National trends, RMS membership is declining and has decreased from 512 members in 2013 to 270 members in 2020.



A few positive trends are beginning to become apparent. The number of members in arrears has gone down in the last couple years. Additionally, as active members begin to retire, the number of retired members has been increasing in recent years. This does not completely offset the decrease in active members, but it does partially account for this change. Student members also continue to decline, down from 97 members in 2013 to 22 members in 2020. These student members do not seem to be renewing after graduation, hence the need to focus on retaining members after graduation. It can be difficult to keep recent graduates since AAFMP dues are high and it's a higher priority since registration is required for employment. Hopefully as the National membership committee moves forward, the strategies developed and employed at the National and Section levels will help increase membership as we increase the value of being a CIF member. We feel much more positively about National being willing to work with Sections on this compared to even three years ago.

There was a brief discussion with members regarding membership. Comments/questions are summarized below:

- A need for a strong value proposition/statement is critical for members to answer the question why they should be a member.
- National made changes that impact the value proposition.
- The sliding membership cost may make employers more willing to pay for new employees' memberships. Others wondered if it would make a difference since a full member fee is only \$84 more than a student membership.
- We need to remember to provide value to mid-career people, not just students and early-career members.
- The 600 people that are no longer members need to be surveyed to see why we lost them. Were they included in the substantial survey that was done about five years ago?

- Looking at other societies, is membership, as an idea, trending in some direction in society? Membership is declining for many, and demographics is likely part of it.
- We need to compare the number of student enrollments in forestry programs with the number of student members. Other members supplied answers for the U of A and NAIT.
  - At the U of A, the number of forestry students has been decreasing since 2005.
  - At NAIT, 48 students are graduating this year, only 35 ordered rings, and only 2 students are signed up as CIF members. This indicates that RMS paying for the rings is not enough to encourage students to purchase memberships.
  - Student numbers dropped off for RMS when we stopped paying for their first-year memberships and required students to purchase their own Silver Ring. That decision was made because students were not signing up on their own after the first year. Quiz bowl Alberta helped a bit with student numbers, but free pizza and scholarships do not seem to be enough. We had better student enrolment when we had a designated U of A and NAIT representative on RMS Council. Charles Nock will hopefully help fill that role at the U of A this coming year and will need to seek connections to NAIT.
  - If the students' higher ups don't believe and express the value of CIF to the students, they are unlikely to come to the conclusion of value themselves.

*Awards Committee, Dieter Kuhnke*

Committee members: Dieter Kuhnke, Stan Kavalinas, Mark Kube

The Awards Committee approached the RMS membership for Tree of Life nominees. The Tree of Life Award is to recognize individuals who have made superior, dedicated contributions to sustainable forest management, forest renewal or sustained yield, and integrated forest management. Contributions may comprise any noteworthy achievements in activities undertaken by foresters or others. For 2019-2020, two very deserving recipients came out of this process.

Tree of Life Award (RMS) Recipients:

- Dan Wilkinson
- Rod Simpson

A number of RMS Student awards will also be awarded this year. The deadline for awards is May 2020. This year NAIT is awarding awards to two aboriginal students. Student awards include:

- 2020 CIF-RMS Bursary (U of A) award TBD, in 2019 it was Evan Littauer.
- 2020 CIF Gold Medal (U of A) award TBD, in 2019 it was Gillian Stauffer.

- CIF-RMS Field Camp Award (U of A) award (Field Camp was cancelled due to Covid-19 and thus there would be no 2020 recipient).
- 2020 CIF-RMS Bursary (NAIT) awarded to Justin Parsons, in 2019 it was Stephanie Penner.
- 2020 CIF Gold Medal (NAIT) award TBD, in 2019 it was Jesse Sumner.
- 2020 CIF-RMS Book Prize (NAIT) award TBD, in 2019 it was Desiree Gerber.
- 2020 CIF-RMS Aboriginal Student Bursary awarded to Jenna Berger (NAIT) and Taylor Filliol (NAIT).

*Website Committee, Jordan Sykes*

Jordan Sykes, Ron Hall      **Rocky Mountain Section website: <https://cif-rms.org>**

Our Section launched the RMS website in October 2019. The website has information about the Rocky Mountain Section, CIF, and past CIF award winners from RMS members. The website also contains Instagram posts and information regarding Technical Sessions, both upcoming and access to past Technical Session archives, and both RMS and National AGMs. Additionally, you can find information on student awards and bursaries, Silver Rings, an introduction to forestry, and links to forestry websites in Alberta. We hope that people will find the website useful and leave feedback if they have any. This is an important component towards growing our social media presence.

*Social Media Committee, Nicole Luchanski*

We created Instagram and Twitter accounts in May 2019 and a RMS Facebook account was created just before the RMS AGM. As of May 11<sup>th</sup>, 2020, we have 109 followers on Instagram and 52 followers on Twitter and 14 on Facebook. We use these social media platforms to post information about events including Technical Sessions, student award winners, social events including the chili cook off, and NAIT and U of A general information. We also make posts about National events and the AGM, quiz bowl winners, our RMS website, and calls for award nominations and AGM resolutions. We re-post CIF National initiatives such as national forest week and other relevant local posts. The posts with the most engagement the past year was related to the NAIT fall field school, both on Instagram and Twitter.

Our website automatically displays the most recent tweets and Instagram posts. We would love for our members to follow us and provide submissions with any news stories, photos, links to events, or anything CIF members wishes to share to the forestry community. You can send our way via Email and we can get it posted. Members that wish to contribute further are welcome to join the Social Media/News Committee.

A suggestion was made to consider creating an Alberta forestry event calendar – a one stop location for all conferences, meetings, etc. that are happening in the province.

*Student Connections, Ron Hall*

Throughout the year we try to connect with students. Each year we hold a pizza night for NAIT and U of A students to introduce them to CIF. This year the pizza night at NAIT was held on November 15<sup>th</sup>, 2019 and at the U of A on February 6<sup>th</sup>, 2020. There was also a joint NAIT/U of A chili cook-off on February 1<sup>st</sup>, 2020. RMS helped with this event for paying for the ingredients that students used in their chilis for this event. There was a student quiz bowl at the National AGM in Pembroke in October 2019, which the U of A team “Sappy Birches” won the bragging rights. The U of A team has been consistent winners of the CIF Quiz Bowl. Congratulations again to the U of A for winning this event.

**6. *Treasurer’s Financial Report, Todd Nash***

The 2019/2020 financial statements for RMS were shown at the AGM. As the year end is April 30<sup>th</sup>, 2020, we will provide the final financial statements by the end of May. The numbers shown in the draft statements should be the same as the final numbers. Two volunteers are needed to assist in reviewing the 2019/2020 financials.

**Motion:** That two members (Anne McInerney and Murray Anderson) review the 2019/2020 financials when they are ready at the end of May.

We are currently holding \$9,298.74 in a GIC and \$52,812.81 in a chequing account which in total, is \$4,260 less than a year ago. A total of \$6,000 (\$3000 each) was sent to NAIT and U of A to help with student activities and largely to support the purchase of the Silver Rings.

This is the year that we received the profit share (\$17,219.57) that we generated from the Grande Prairie AGM that we hosted. Member dues were higher for 2019-2020 compared to 2017-2018 and 2018-2019, in contrast to declining membership, which likely reflects the timing of payments and efforts to collect amounts owing. A large portion of our revenue came from hosting Technical Sessions but this will not be the case for 2020-2021 as a result of the Covid-19 pandemic. This years’ office expenses were relatively higher than in past recent years (\$9,876.30), but this was attributed to website development costs.

A budget deficit is projected in 2020/2021 because of the \$6000 transfer of monies to students. The proposed 2020/2021 budget can be summarized as follows (can be seen below in detail):

- \$13,200 revenue, \$4,300 membership dues, \$8,000 technical session revenue, \$900 other revenue.
- \$10,800 student activities, etc.
- Projecting an \$11,600 deficit due to projected continued reduced membership and Tech Session revenue and continued high investment in student activities. The April 2020 Technical Session was post-poned until the fall due to the Covid-19 pandemic and may become a virtual event. Holding a virtual event has lower costs but also lower revenue.

**Motion:** To ratify proposed 2020/2021 budget.

<b>CIF -RMS Balance Sheet as of April 27, 2020</b>		
<b>Assets</b>		
	<b>2020</b>	<b>2019</b>
<b>Current Assets</b>		
Investment Accounts (GIC)	9,298.74	9,229.47
Chequing Bank Account	52,812.81	57,142.39
Total Cash	<u>\$ 62,111.55</u>	<u>\$ 66,371.86</u>
Accounts Receivable	4,042.23	2,000.00
Total Receivable	<u>\$ 4,042.23</u>	<u>\$ 2,000.00</u>
Total Current Assets	<u>\$ 66,153.78</u>	<u>\$ 68,371.86</u>
<b>Total Assets</b>	<u><b>\$ 66,153.78</b></u>	<u><b>\$ 68,371.86</b></u>
<b>Liabilities</b>		
Due to FWB		397.50
Accounts Payable	(1,955.66)	9,884.08
<b>Total Liabilities</b>	<u><b>\$ (1,955.66)</b></u>	<u><b>\$ 10,281.58</b></u>
<b>Equity</b>		
Retained Earning - Previous Year	58,090.28	74,520.05
Current Earnings	9,621.66	(16,429.77)
<b>Total Equity</b>	<u><b>\$ 67,711.94</b></u>	<u><b>\$ 58,090.28</b></u>
<b>Total Liabilities and Equity</b>	<u><b>\$ 65,756.28</b></u>	<u><b>\$ 68,371.86</b></u>
<b>Notes:</b>		
1. \$1,273.97 for Forest Without Borders		

<b>CIF Rocky Mountain Section</b>				
<b>Income Statement May 1, 2019 to April 30, 2020</b>				
<i>Initial Draft at April 27, 2020</i>				
<b>Revenue</b>		<b>2020</b>	<b>2019</b>	<b>2018</b>
Membership Dues		5,715.00	4,155.00	4,827.00
Technical Sessions		27,339.92	7,008.97	19,555.00
AGM Profit Share		17,219.57	-	-
Miscellaneous		-	-	1,256.75
GIC Interest		69.27	46.17	103.73
<b>TOTAL REVENUE</b>		<b>\$ 50,343.76</b>	<b>\$ 11,210.14</b>	<b>\$ 25,742.48</b>
<b>Expenses</b>				
<b>Program Expenses</b>				
AGM - National		2,042.73	807.20	(2,929.64)
AGM - RMS		-	-	-
FILS Sponsorship		500.00	500.00	-
Fundraising, Donations & Awards		1,263.27	1,078.88	-
HAMPCO		-	-	8,259.27
FWB		-	1,900.00	
Miscellaneous (gifts, framing)		-	-	1,335.05
RMS Council Meetings		896.34	299.49	973.28
Technical Sessions		16,220.02	10,884.08	12,071.64
Forest Forum		933.66		
Travel		-	-	-
<b>Total Program Expenses</b>		<b>\$ 21,856.02</b>	<b>\$ 15,469.65</b>	<b>\$ 19,709.60</b>
<b>Student Expenses</b>				
AGM - National		-	-	-
Student Grad Support		6,000.00	6,000.00	1,071.00
Donations		-	-	-
First Year Membership		-	-	(53.00)
Post Secondary Awards		-	-	-
Student Events		2,989.78	2,772.11	2,033.38
<b>Total Student Expense</b>		<b>\$ 8,989.78</b>	<b>\$ 8,772.11</b>	<b>\$ 3,051.38</b>
<b>Total Operation Expense</b>		<b>\$ 30,845.80</b>	<b>\$ 24,241.76</b>	<b>\$ 22,760.98</b>
<b>General &amp; Administrative Expenses</b>				
Accounting & Legal				-
Advertising & Promotion				-
Interest & Banking Charges		-	6.67	223.18
Miscellaneous				-
Office Expenses		9,876.30	3,391.48	17.85
<b>Total G&amp;A Expense</b>		<b>\$ 9,876.30</b>	<b>\$ 3,398.15</b>	<b>\$ 241.03</b>
<b>TOTAL EXPENSE</b>		<b>\$ 40,722.10</b>	<b>\$ 27,639.91</b>	<b>\$ 23,002.01</b>
<b>NET INCOME (LOSS)</b>		<b>\$ 9,621.66</b>	<b>\$ (16,429.77)</b>	<b>\$ 2,740.47</b>

<b>RMS Proposed 2020 - 2021 Budget</b>		
<b>Revenue</b>		<b>Comments</b>
Membership Dues	\$ 4,286.25	75% of 2019/20 dues
Technical Sessions	\$ 5,000.00	1 virtual and 1 live session
External funding for technical session	\$ 3,000.00	From industry
Interest	\$ 175.00	
Other revenue	\$ 750.00	Donations, display booths, Tech
<b>Total Revenues</b>	<b>\$ 13,211.25</b>	
<b>Expenses</b>		
<b>Core Activities Funded From Revenues</b>		
Bank service charges	\$ 50.00	Non-discretionary
Accounting and legal	\$ -	Non-discretionary
Office (postage)	\$ 50.00	Non-discretionary
Technical Sessions	\$ 8,000.00	Matches Tech Session revenues
Travel (Director, Chair, Council)	\$ 500.00	Discretionary
National AGM participation	\$ 1,500.00	Discretionary
Council meeting expenses	\$ 300.00	Discretionary
FILS sponsorship, U of A	\$ 500.00	Discretionary
Website hosting	\$ 300.00	New Commitment
Website maintenance	\$ 1,800.00	New Commitment
Post secondary awards (UofA / NAIT Prizes)	\$ 1,000.00	Discretionary
<b>Subtotal</b>	<b>\$ 14,000.00</b>	
<b>Non Core Activities Funded From Accumulated Hampco Surplus</b>		
Student activities - U of A / NAIT Graduation	\$ 6,000.00	
Student activities - pop and pizza	\$ 600.00	
Student activities - chili and beer	\$ 1,200.00	
Student activities - quiz bowl	\$ 1,000.00	
Other donations, awards (AB Envirothon, etc.)	\$ 500.00	
Misc (award frames, gifts)	\$ 1,500.00	
Other	\$ -	
<b>Subtotal</b>	<b>\$ 10,800.00</b>	
<b>Total Expenses</b>	<b>\$ 24,800.00</b>	
<b>Net Income (Loss)</b>	<b>-\$ 11,588.75</b>	

### **7. Update to RMS Council Responsibilities Kit, Ron Hall**

We would like to change the names of two council positions in the council kit. We would like to rename 'Section Activities' to 'RMS Website' and combine 'News' and 'Public Information and Awareness' into 'Social Media/News'.

One concern that came up was could Forest without Borders be added in the Special Projects Section of the Council Kit. The concern raised by Council is that doing so raises the prospects of having a Council member responsible for funding or other activities associated with FwB. This was never a responsibility of previous Councils as a non-

voting member of the FwB Alberta caucus previously sat in on Council meetings. As the FwB Alberta caucus has gone dormant, there has been no representative to sit on Council meetings over the past year. Vic Lieffers suggest our take on FwB should depend upon the national association between CIF and FwB which is under review. Further discussion off-line will be held with Vic Lieffers, Ron Hall, Amy Wotton and Lorne West.

2017 Council Structure:

Director  
 Chair  
 Vice-Chair  
 Treasurer  
 Nomination  
 Program  
 Secretary  
 Section Activities  
 Student Liaison  
 News  
 Public Information & Awareness }  
 Membership  
 Awards  
 + 4 student reps: UofA, NAIT

2020 Council Structure:

Director  
 Chair  
 Vice-Chair  
 Treasurer  
 Nomination  
 Program  
 Secretary  
 RMS Website  
 Student Liaison  
 Social Media/News  
 Membership  
 Awards  
 + 4 student reps: UofA, NAIT

**Motion:** To accept the updated council kit outlining responsibilities. Moved by Craig Rose, Seconded by Jeff Renton, Carried.

**8. Resolutions, questions, and comments from the Membership, Ron Hall**

No resolutions were received from members ahead of time. No resolutions were received from the floor.

**9. 2020-2021 RMS Council, Ron Hall**

The 2020/2021 slate is presented as follows:

- Director Ron Hall
- Chair Amy Wotton
- Vice Chair Bev Wilson (Incoming)
- Treasurer Todd Nash
- Councilor Nicole Luchanski
- Councilor Jordan Sykes
- Councilor Julie Steinke

- Councilor Dieter Kuhnke
- Councilor Liz Gomes
- Councilor Emma Farnham
- Councilor Charles Nock (Incoming)
- Student Rep Zena Martin (U of A Senior Rep)
- Student Rep Jake Atkinson (U of A Junior Rep)
- Student Rep Dylan Schaefer (NAIT Senior Rep)
- Student Rep TBD Fall 2020 (NAIT Junior Rep)

Outgoing RMS Council and Student Members:

Vic Lieffers (Director)

Nathan Lauer (Councilor)

Jim Stewart (Councilor)

Jake Guay (U of A student rep)

Justin Parsons (NAIT student rep)

Thank you for serving on CIF-RMS Council and in particular, to Vic Lieffers for his leadership over the past 3 years.

**Motion:** To accept the 2020/2021 council as presented. Moved by Craig Rose, Seconded by Robert Proudfoot, Carried.

***10. Adjournment, Amy Wotton***

**Motion:** To adjourn meeting. Moved by Pat Wearmouth, Seconded by David Kmet, Carried.

Meeting adjourned at 8:21 pm.